



STEINBACH
ARTS
COUNCIL

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Steinbach Arts Council Buy or Lease Art Program Agreement

Artist information required:

Name: _____ Mailing Address: _____

Town: _____ Postal Code: _____

Phone Number: _____ Art Medium: _____

Email Address: _____

This agreement made between _____ (artist) and the Steinbach Arts Council, hereinafter shown as SAC. Said agreement is subject to termination on 90 days written notice by either party and is subject to the following terms and conditions:

AGREEMENT TO CONSIGN: The artist agrees to consign to SAC works of art listed below for rent or for sale. This agreement, listing the work (s) of art and particulars of title, medium, size, price/ value and condition, shall constitute a receipt for same.

To ensure a high quality of artwork is available; you must submit two pieces of art for committee approval prior to the acceptant of the contract.

RENTALS: The Artist shall receive 65% of the rental fee and SAC 35% to be paid once SAC has received payment from the business. If a work is purchased by the Leasor within one year of its rental. The Artist will receive the purchase price, less the 1st 6 months rental already paid to artist.

SALES: Work(s) of art shall be offered for sale at the value stated on the agreement. If works are sold, Artists will receive 80% and SAC will receive 20% of the sale price. When the full sale price is received, it shall be sent to the artist, less the above-mentioned commission and less any rental already remitted. The SAC will photograph and check all items on arrival and departure. **The artist is responsible for their own insurance both on and off site.** Each artist is entitled to submit a maximum of 10 framed art pieces at the SAC. The Leasor shall have the first right of refusal for any pieces which shall remain in the business/home for the duration of the contract.

CONDITION: All pictures must be adequately framed and in good condition. All pieces submitted by the artist must be ready to hang with a wire on the back of the painting. SAC reserves the right to return articles inadequately framed and with out hanging capabilities or if the piece is in damaged condition. **The artist is responsible for their insurance.** SAC will photograph and check all items on arrival and departure. All paintings are the **property of SAC** while in the Buy/lease contract.

WITHDRAWAL: The artist is requested to leave the art work for a period of one year. If the work is not rented out during that time, SAC has the right to return the work to the artist. It is understood that the artist may withdraw any work of art that is in Buy or Lease storage at the SAC upon thirty days written notice to SAC.

FEES: An annual fee of \$50 – an SAC membership is required. This entitles the artist to be part of our Artist Registry and the Buy or Lease Art Program, based on the Council’s fiscal year, payable by May 1st of each year.

PROMOTION: The SAC will promote the Buy or Lease Art Program and its artists through brochures, newsletters, in media, and website. SAC will use name of artists in all promotion materials. Upon signing this agreement, the artist gives permission to the SAC to use their name in promotional and website listings. The SAC’s mandate is to actively promote and encourage local artists through the registry and the Buy or Lease Art Program.

ARTIST OBLIGATIONS: SAC requests artists to submit digital photos of all works in high resolution in good jpeg form if possible, (If not, SAC can assist with this). The artist will submit a biography of themselves, a list of artwork titles, prices/value, mediums and sizes. Labels must be on the back of artwork with tape. Attach 2nd label to contract, submit to SAC office.

I agree to the above terms:

Name of Artist

Date

Signature of Artist

Date

Name of SAC Representative

Date

Signature of SAC Representative

Date

Please fill these out **PRIOR** to submitting artwork.

- Place label #1 on back of artwork with tape.
- Attach 2nd label to contract, submit to SAC office

Name of artist_____

Name of artist_____

Title of artwork_____

Title of artwork_____

Medium_____

Medium_____

Size_____

Size_____

Price_____

Price_____

Date submitted_____

Date submitted_____

Name of artist_____

Name of artist_____

Title of artwork_____

Title of artwork_____

Medium_____

Medium_____

Size_____

Size_____

Price_____

Price_____

Date submitted_____

Date submitted_____

Name of artist_____

Name of artist_____

Title of artwork_____

Title of artwork_____

Medium_____

Medium_____

Size_____

Size_____

Price_____

Price_____

Date submitted_____

Date submitted_____

Name of artist_____

Name of artist_____

Title of artwork_____

Title of artwork_____

Medium_____

Medium_____

Size_____

Size_____

Price_____

Price_____

Date submitted_____

Date submitted_____